



Exhibit Space Registration Form



Henderson's National Trails Day & River Mountains Loop Trail Celebration

8:00 am -- Saturday, October 18, 2008
Henderson Events Plaza in the Water Street District
200 Water Street, Henderson NV



Why are we holding this event?

- ◆ *To celebration Henderson's National Trails Day*
- ◆ *To increase trail awareness in Henderson and surrounding communities.*
- ◆ *To provide a forum for educational and environmental agencies and organizations*
- ◆ *To attract hundreds of trail users and those interested in trail activities.*

What do we want YOU to do at our event?

- To engage the public so that they stop at your booth and talk to you
- To create an interactive booth/display/activity so the public remembers your education and environmental message
- To involve the public by inviting them to your meetings, clean-ups or ongoing activities and programs

If you care to participate, or have any questions, please call Bill Laub at 365-2024,
bill.laub@swgas.com or cell 528-7713

Organization: _____

Contact: _____

Address: _____

City: _____

Phone: _____

Fax: _____

email: _____

What will your booth feature? _____

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★ Deadline October 4, 2008 ★

★ Booths are FREE ★ Space 10' x 10' 10' x 20' Other _____

Canopies cannot be staked. All booth spaces are on a concrete surface.
Please bag or rock your canopies!

Electricity is available on a limited basis to those who are selling merchandise. See below.

★ Set up 8:00 am Saturday ★

Bring Shade – Bring Booth - Bring Tables – Bring Chairs

★ Event Hours 9:00 am – 2:00 pm ★

- I am interested in selling outdoor recreation equipment and related merchandise. I understand that a vendor services contract, a resale tax permit, insurance, and product approval are required prior to October 4, 2008. Vendors interested in selling merchandise will be required to pay a \$25.00 booth fee. Electricity will be available.
_____ I am only interested in a booth only if I can sell merchandise.
_____ I am interested in a booth for educational/informational purposes even if I am unable to sell merchandise.

- I will be bringing SWAG. SWAG is the “stuff we all get” that manufacturers and vendors donate to be given away at trail events *from their booths*. Please list the freebies you are handing out at your booth.

Your SWAG is:

- I will donate a trail oriented prize(s) for the trail raffle. No cost tickets will be available to all participants who complete an event survey. Bill Laub, River Mountains Loop Trail Partnership, will coordinate the raffle. Raffle will be held at 1:00pm

Your raffle gift(s) are:

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General Rules

Exhibitor will be responsible for completing, signing and returning this form to the City of Henderson or to Bill Laub on or before October 4, 2008.

- a. Return this agreement in original form with original signatures.
- b. Remember commercial selling of products will be only be allowed to those who have been approved and have completed the contract and submitted the necessary documents prior to October 4, 2008.
- c. Setup will begin at 7:30 *am* and must be completed by 8:45 *am* unless otherwise arranged. Tear down will not be permitted until the close of the event . . . after patrons have cleared the exit roadway.

Hold Harmless Agreement

By acceptance of this application to participate in the National Trails Day October 18, 2008, the applicant (its officers, directors, agents, employees, representatives and/or members) agrees to defend, indemnify and hold harmless, City of Henderson, as well as each entity agent, employee, volunteer, and/or representative, from and against any loss, claim of loss, injury (including, but not limited to, personal injury), damage (including, but not limited to, property damage), liability or other expense (including, but not limited to, reasonable attorney's fees and court costs), claimed by or resulting from a third party or the applicant (or any officer, director, agent, employee, representative of the applicant), that arises out of, or is in any manner related to, any act or failure to act by the applicant (its officers, directors, agent, employees, representatives, and/or members) in connection with the applicant's participation in this event.

The undersigned has read this agreement carefully, agrees to comply with the rules and regulations and represents that he/she has the authority to execute this agreement on behalf of the party for whom he/she is signing.

Print Applicant(s) Name

Date

Applicant(s) Signature

Organization/Company Name

If you have questions, please contact:

Jennifer Magby at 267-4050 or jennifer.magby@cityofhenderson.com

Bill Laub at 365-2024, or bill.laub@swgas.com